

## Response to WPEC Open Records Request -- Part II

Cooper, Patrick W - DHS [Patrick.Cooper@dhs.wisconsin.gov]

**Sent:** Friday, August 27, 2010 4:46 PM  
**To:** wpec@aft-wisconsin.org  
**Cc:** Welsh, Diane M - DHS [Diane.Welsh@dhs.wisconsin.gov]  
**Attachments:** HP staff linked to resourc~1.pdf (173 KB) ; HP Resource Estimates 8-26~1.pdf (2 MB)

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Dear Ms. Hynum:

I am providing you with the remainder of the information you requested in your open records request of August 11, 2010, pertaining to the Department of Health Services' contract with the State of Wisconsin's Medicaid Fiscal Agent, and which was amended in an e-mail from you dated August 24th. My response is in three parts.

First, you indicated you "would like a copy of the purchases orders, or equivalent forms, for individuals currently employed by the Medicaid fiscal agent to work at DHS," and that you were "...looking for the names, classifications and billing rates for these individuals."

The attached document titled "HP Resource Estimates 8-26-10" includes the resource estimates prepared by HP, the state's Medicaid Fiscal Agent, and submitted to DHS covering individuals currently employed by HP that work at DHS. A resource estimate is the equivalent form of a purchase order, as you requested. Also attached is a document titled "HP staff linked to resource estimates," which includes the names and classifications of the individuals employed in the positions authorized by the resource estimates.

Second, you wanted to "know how WPEC is notified of these hires off the Medicaid contract for individuals performing work normally done by staff in our bargaining unit." DHS does not notify WPEC of these contract activities. We are not required to notify any labor union of department efforts to seek contractually authorized position support from a contractor, once a contract has been executed and is in process.

Finally, you requested "a copy of any approvals given to the vendor to hire former state employees under the provisions of section 50.1620 of the contract." Some of the attached resource estimates include HP proposing to hire named individuals. The state administrator's signature approving the resource estimate is the state's granting of prior approval for HP to make the hire, as called for in section 50.1620 of the contract. Otherwise, HP's employment process includes screening for prior employment with the State of Wisconsin. In the event there would be a prospective candidate who had been previously employed by the state, HP would seek approval, thereby satisfying their compliance with the contract provision.

This completes the department's response to your open records request. If you have any questions, please contact me.

Patrick W. Cooper, Administrator  
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